

Northwest Rental Conference 2017

Pasco, Washington

Dear Prospective Exhibitor,

Thank you for your interest in the 2017 Northwest Rental Conference located this year in Pasco, Washington.

There are a few changes from past years:

- You may register for the show via e-mail or mail. Registrations by FAX will not be accepted.
- Booth size has changed for this year to 10' by 10'. Electricity, table & chairs as well as Wi-Fi are also included in the booth price.
- We will be featuring a demo area across from the show area. The Demo Area will be open during the time normally dedicated to seminars.
- We will be charging for freight this year.
\$25 for each pallet of items shipped in to our shipping location.
Larger non-palletized items received will be \$50 per item.
Invoices for freight will be distributed to your booth at the show and can be paid for by credit card at the registration desk.
Items need to be shipped to arrive between October 23rd and 27th.
- Hotel reservations should be made as soon as possible. The show time is a very busy time for our host hotel and rooms may sell out quickly.
- A signed contract for your booth is now required (the contract is available from the website). Please complete and email to Registration@NWRentalConference.com
- A certificate of insurance naming the Northwest Rental Conference Association as additionally insured is also required. We **must** receive the COI at least 15 days before the show or you may not be allowed to display at the show. Call if you need help in acquiring this insurance. Certificates of Insurance should be emailed to Registration@NWRentalConference.com
- Once we receive your application and payment for the show, we will follow-up with a confirmation letter.
If you do not receive a confirmation letter or acknowledgement within 3 business days, you may not be confirmed. Please call 503/407-9865 to check that your registration was received. The confirmation letter will have any schedule changes and exact methods for shipping to our receiving

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facility as well as detailed information concerning move-in and move-out procedures.

If you need help in fulfilling any of these requirements, please feel free to call Dave Dworschak at 503/407-9865 to discuss different ways of complying with them.

Respectfully,
The Northwest Rental Conference Board

Exhibitor Registration Form

The 2017 Northwest Rental Conference October 29-31, 2017 in Pasco, WA

By e-mail: Registration@NWRentalConference.com
 By MAIL: *Send form with payment to:*
 Northwest Rental Conference
 2274 Columbia Blvd.
 St. Helens, OR 97051-1699

Company _____

Telephone _____

Name _____

Email _____

Address _____

Website _____

Mailing Address _____

Exhibitor(s) you'd like to be locate adjacent to _____

City, State Zip _____

Each 10'w x 10'd BOOTH includes a BADGE and MEALS for 1 PERSON (Dinner on Sunday, Lunch & Dinner on Monday and Lunch on Tuesday)

Products Exhibited

Item	Cost	Quantity	Extended
Booth Electricity	\$N/C	X _____	= _____
Table and 2 Chairs	\$N/C	X _____	= _____
TOTAL			= _____

OPTIONAL EVENT...

Winery Tour – Sunday, Oct. 29 | 11:00am – 3:30 pm | \$25
 (Check schedule before event as times may minorly change)

PAYMENT in Full required to process registration Print or type FIRST and LAST Name (as it will appear on the Badge) Check Selections for each name. <i>Make copies as needed for additional Names</i>	Conference Registration			Optional		TOTAL
	Inside Booth + Badge w/Meals	Demo Area (must have booth)	Badge w/Meals	Badge Only	Winery Tour	
1.	\$575	\$275	\$165	\$25	\$25	
2.	\$575	N/A	\$165	\$25	\$25	
3.	\$575	N/A	\$165	\$25	\$25	
4.	\$575	N/A	\$165	\$25	\$25	
5.	\$575	N/A	\$165	\$25	\$25	

Only if paying by credit card, please include your email address.
 We will send you via email a secure credit card invoice.

Email of credit card holder: _____

PLEASE NOTE – Your booth space is NOT guaranteed until you receive a confirmation letter from the NWRC. If you don't hear from us in 3 business days please call 503/407-9865.

Total for Table & Elect.
Total Enclosed

Payment Type: (Please Check one)
Credit Card Check

**Northwest Rental Conference Association
Exhibitor Contract for 2017 Pasco, WA.**

For purposes of this contract, Northwest Rental Conference Association shall be referred to as NWRCA, We, Our, or Us.

Exhibitors shall be referred to as Exhibitor, You or Your. The Northwest Rental Conference event itself shall be referred to as NWRC or Event.

Assumption of Risk.

Exhibitor voluntarily agrees to assume all risk and releases and discharges NWRCA and it's directors, officers and volunteers from any and all liabilities and claims arising from Exhibitor's actions or negligence at the Event, including without limitation, any and all claims arising from or in connection with NWRCA's negligence (other than our intentional misconduct).

Hold Harmless / Indemnification.

Exhibitor assumes all risk associated with the possession, use, transportation and storage of Exhibitor's property and equipment. Accordingly, Exhibitor hereby waives any and all liens and claims arising from or associated with, and agree to indemnify, defend and hold harmless NWRCA from and against any and all liabilities, claims, damages, losses, cost and expenses (including without limitations, attorney fees, claims for bodily injury(ies), including death, property damage, loss of time and or convenience) resulting from or arising in connection with attendance, possession, use, transportation, or storage at the Event, regardless of the cause and including injuries and/or damages suffered by Exhibitor, your employees and any third party(ies), except to the extent directly resulting from NWRCA's intentional misconduct.

Insurance.

Exhibitor agrees to maintain commercial general liability insurance with a minimum limit of \$1,000,000. per occurrence during the term of the Event, and shall name Northwest Rental Conference Association, its officers, directors and volunteers as additional insureds. All such insurance shall be primary, and include waiver of subrogation against NWRCA. Exhibitor agrees to provide NWRCA a proper certificate of insurance no later than 15 days prior to the start of the Event. Any insurance NWRCA carries will be deemed to be in excess of Exhibitor's insurance.

I / we agree to the terms of this contract.

Exhibitor

X_____
Signature

Print Name

Date